

Minutes of the Regular Meeting of the Board of Directors of Trillium Charter School

April 2019

Held: Thursday, April 11, 2019

Board Members Present: Kellie Shaw, Dawn Stanfield, Jamila Tai, Rita Ombaka, Joe Bryan

Board Members Absent:, Sade Garcia

Trillium Faculty Present: Patrice Mays, Karen Bennett

Call to Order: The meeting was called to order at 6:07

Approval of Minutes:

- **Kellie Shaw** moved to approve the minutes from the March board meeting, **Dawn** seconded. Vote was unanimously passed.

Guest Comments:

- Preschool teacher **Mariyah** asked about board's plan moving forward. Will we be keeping the Trillium building? She expressed her desire to continue operating the Trillium preschool in the current Trillium building. Mariyah has stopped enrollment until she has a clearer idea of next steps.

Financial/Budget Report:

- **Karen Bennett** presented more completed Profit and Loss and Balance Sheet through April: The month of March is not yet complete but close, possibly finished this Monday.
- **Karen** discovered a discrepancy in Quickbooks in the amount of \$2394.61. It will take some investigating to find the source of the error in the automated system.

Upcoming costs:

- Approximately \$12,000.00 for annual audit
- Approximately \$442,000.00 monthly operating costs for both JULY and AUGUST with no further income from PPS
- Unpaid PERS debt approximately \$70,000.00

Director's Report:

- End of School Year Calendar Change- Trillium will be extending instruction from June 7th until June 12th. June 12th will be a half day, ending at 12:00.
- PPS has agreed and sent a letter on April 4th to Trillium parents agreeing to test Trillium students for eligibility to ACCESS Academy (Talented and Gifted program). This testing took place for 1st and 2nd grade students on April 8th and 9th at Trillium.
- Student testing has begun schoolwide and will continue through the month of May.
- Current Enrollment:

Enrollment by Grade	AS of 4/10/19
Elementary School K-5	80
Middle School 6-8	59
High School 9-12	52
Total K-12	191

- Equity Funding- Revised equity allocation payments from PPS as of April 2019- \$67,398.79.

- Upcoming Dates:

April 12 NO SCHOOL (Conferences)

April 19 Middle School dance (Trillium is Partnering with Ivy School)

April 22- Earth Day

April 25- Spring Picture Day, 8:30-10:30 AM

April 25- TFT Meeting

April 26- Runnaissance, 10:00 AM to 12:00 PM (Patrice shared donation form for this annual fundraiser)

April 27- Trillium in Bloom, 7 PM to 10 PM at the Village Ballroom (tickets on sale now through TFT)

April 30- 6th graders go to Outdoor School

May 6- Special TFT Meeting for high school parents, organized by Ruth Flores, 6 PM

May 8th- Possible district-wide teacher walk out to protest low wages

- Union Negotiations- A draft Memorandum of Agreement Between Oregon School Employees Association (OSEA) and Trillium Charter School was shared, including agreements concerning Final Paychecks, Insurance Benefits and Recall Rights
- Patrice shared a list of rental or purchase inquiries into the Trillium building. Interested parties include:

Name	Interest	Contact (email)
Stephanie Hinkle	Rental	stephanie@meadowday school.com
Emily Saxton	Purchase	emilysaxton@gmail.com
Stacey Dunbar	Purchase	stacey@aprendeconami gos.com
Paul de Vecchio	Purchase	paul@ethosdevelopment llc.com
Amanda MacAdoo	Purchase	amandamacadoo@thec ottonwoodschool.org

- **Patrice** shared an example vendor list, to help organize our contacts as we discontinue use of services provided by various vendors. **Rita** requested the addition of an additional column for outstanding amounts of final billing

Closure Procedures:

- Specific tasks have been assigned to **Rita**, **Kellie** and **Jae**. The board has agreed to meet bi-weekly. Our next work meeting is Friday, June 26th from 6:30-8:30. This will not be a public meeting.

Meeting Adjournment: Meeting was adjourned at 7:30.